

## Ministry of Highways Road Development Authority

### (B) Application Register.

- Property Management & Revenue Division is maintaining An Application register to provide maximum service to the Client.
  
- Applications sent by Client, according to requirements are entered to Application register to time order
  - ✓ Site Map must be attached to the application for easy reference of the requested Locations of Hoardings/ Name Board/ Direction Board.
  - ✓ The size (meter/ feet) of Hoardings/ Name Board/ Direction Board.
  - ✓ The Art work of the proposed Hoardings/ Name Board/ Direction Board must be attached. (Color, Type, photographs.)
  
- If an application is incomplete, it will not be entered to the register. When completed applications forwarded by two or many clients applying for a same location, priority will be given to the first client appeared in the application register according to time order

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*Raj/-*