

**DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA**

**MINISTRY OF TRANSPORT & HIGHWAYS**

**ROAD DEVELOPMENT AUTHORITY**



**Bidding Document for**  
**SUPPLY & DELIVERY OF 39,516 L BITUMINOUS**  
**EMULSION (CSS-1) FOR NORTH WESTERN**  
**PROVINCE - RURAL ROAD DEVELOPMENT**  
**PROGRAMME**

**CONTRACT NO: RDA/RRD/NWP/ DL/01**

**BIDDING DOCUMENT**

**BID SUBMITTED BY**

.....

**(Name of the Bidder)**

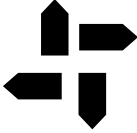
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# **INVITATION FOR BIDS**



GOVERNMENT OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA  
MINISTRY OF TRANSPORT & HIGHWAYS  
ROAD DEVELOPMENT AUTHORITY



INVITATION FOR BIDS

**SUPPLY & DELIVERY OF 39,516 L BITUMINOUS EMULSION (CSS-1) FOR NORTH WESTERN PROVINCE – RURAL ROAD DEVELOPMENT PROGRAMME**

The Chairman, Road Development Authority Provincial Procurement Committee (NWP) on behalf of the Road Development Authority, invites sealed bids from eligible and qualified bidders for the Supply & Delivery of **39,516 L** Bituminous Emulsion (CSS-1) for North Western Province described below.

| Contract No       | Name of the Project  | Quantity Required (m <sup>3</sup> ) | Bid Security Rs. | Supplying Duration | Non Refundable Tender Fee (Without VAT) Rs. | Supplying Location  |
|-------------------|--|-------------------------------------|------------------|--------------------|---|---|
| RDA/RRD/NWP/DL/01 | SUPPLY & DELIVERY OF 39,516 L BITUMINOUS EMULSION (CSS-1) FOR NORTH WESTERN PROVINCE | 39,516                              | 110,427.00       | 90 days            | 2,675.00                                    | KURUNEGALA , KULIYAPITIYA & PUTTALAM EXECUTIVE ENGINEER'S DIVISION IN NORTH WESTERN PROVINCE – DESCRIPTION AS PER THE BOQ |

1. Bidding will be conducted through the **National Competitive Bidding Procedure**. A 5% preference will be given for Bidders who are registered within the North Western Province.
2. Interested bidders may obtain further information from Provincial Director's office, RDA, Puttalam road, Kurunegala. Phone No. **037-2056534**.
3. Pre-Bid Meeting is scheduled to be held at the Provincial Director's Office (NWP), Road Development Authority, Puttalam Road, Kurunegala at **10.00 hrs on 17.05.2024**
4. Mobilization advance will not be paid.

5. A complete set of bidding documents in English language may be purchased by interested bidders on the submission of written application and **registration form the Department of the Registrar of companies** to the provincial Director (NWP), Road Development Authority, Puttalam Road, Kurunegala from **10.05.2024 until 27.05.2024 (only week days)** from **9.00** hrs. to **15.00** hrs. upon payment of a non-refundable Tender fee for the document as above Table (Excluding **VAT**).
6. **As per the Public Contract Act No.03 of 1987, the bidders shall be registered in the Department of Registrar of Companies.**
7. Bids mentioning the name of the Contract on top left-hand corner with separate envelopes shall be delivered in duplicate by registered post or hand to the **“The Chairman, Provincial Procurement Committee (NWP), Road Development Authority, Puttalam Road, Kurunegala”**, on or before **14.00** hrs. on **28.05.2024** late bids will be rejected.
8. Bids will be opened soon after closing, in the presence of the bidders or their representatives who choose to attend.
9. Bids shall be valid up to **27.08.2024**.
10. Bid shall be accompanied by a Bid Security. Bid Security shall be valid up to **24.09.2024**
11. Procurement board reserves the right to take the final decision regarding tis procurement

**The Chairman  
Provincial procurement Committee (NWP)  
Provincial Director’s Office  
Road Development Authority  
Kurunegala**

## **VOLUME 1**

|                |          |                              |
|----------------|----------|------------------------------|
| <b>Section</b> | <b>1</b> | Instruction to Bidders (ITB) |
| <b>Section</b> | <b>2</b> | Standard Forms (Contract)    |
| <b>Section</b> | <b>3</b> | Conditions of Contract (COC) |

# **SECTION -1**

## **INSTRUCTIONS TO BIDDERS (ITB)**

### **SECTION-1: INSTRUCTIONS TO BIDDERS (ITB)**

The text of this 'Instructions to Bidders' is found in the 'Standard Bidding Document Procurement of Works' ICTAD Publication No. ICTAD/SBD/01 – Second Edition – January 2007 with two Addenda issued by ICTAD in October 2009.

Since this publication is copyright and bidders, if they do not already possess a copy, may obtain it from:

Construction Industry Development Authority (former Institute for Construction Training and Development)

'Savsiripaya'

123, Wijerama Mawatha

Colombo-07

This above document has to be read in conjunction with Section – 5 – 'Bidding Data and Contract Data' of this Bidding Document. Wherever the Clauses of the Section -1 – 'Instruction to Bidders' have to be modified and/or supplemented, it is done through the text in the 'Bidding Data and Contract Data' of Section -5.

# **SECTION – 2**

## **STANDARD FORMS (CONTRACT)**

**Refer ICTAD/SBD/01 Second Edition – January 2007 issued with two addenda by CIDA in October 2009.**



## **SECTION – 3**

# **CONDITIONS OF CONTRACT**

The text of this 'Conditions of Contract' is found in the 'Standard Bidding Document Procurement of Works, ICTAD Publication No. ICTAD/SBD/01 – Second Edition – January 2007' issued with two addenda by ICTAD in October 2009.

Since this publication is copyright and bidders, if they do not already possess a copy, may obtain it from:

Construction Industry Development Authority (Former Institute of Construction Training and Development),

'Savsiripaya',

123, Wijerama Mawatha,

Colombo - 07.

This has to be read in conjunction with two addenda issued by ICTAD and Section – 3 – 'Conditions of Contract' of this Bidding Document

## **VOLUME 2**

### **Invitation for Bids (IFB)**

|                    |  |
|--------------------|--|
| <b>Section - 4</b> | Forms of Bid and Qualification Information |
| <b>Section - 5</b> | Bidding Data and Contract Data             |
| <b>Section - 6</b> | Specifications                             |
| <b>Section - 7</b> | Bill of Quantities                         |
| <b>Section - 9</b> | Standard Form of Bid Security              |

**SECTION - 4**

**FORM OF BID AND QUALIFICATION  
INFORMATION**

1. Form of Bid
2. Qualification information

**FORM OF BID**  
**SUPPLY & DELIVERY OF 39,516 L BITUMINOUS EMULSION (CSS-1) FOR NORTH WESTERN PROVINCE - RURAL ROAD DEVELOPMENT PROGRAMME**

**To: Provincial Director (NWP),  
 Road Development Authority.**

**Gentlemen,**

1. Having examined the Standard Bidding Document-Procurement of Works (ICTAD/SBD/01-Second Edition, January 2007 with two addenda) along with the Bidding Data, Contract Data, Specifications and Bills of Quantities and addenda Nos ..... for the execution of the above-named supply, we the undersigned, offer to execute and complete such Works and remedy any defect therein in conformity with the aforesaid Conditions of Contract, Specifications, Bills of Quantities and addenda Nos..... for the sum of Sri Lankan Rupees\* .....  
 (SL Rs\*.....) **(Without VAT)** or such other sums as may be ascertained in accordance with the said Conditions.
2. We acknowledge that the Contract Data forms part of our Bid.
3. We undertake, if our Bid is accepted, to commence the Works as stipulated in the Contract Data, and to complete the whole of the Works comprised in the Contract within the time stated in the Contract Data.
4. We agree to abide by this Bid with in the date specified in ITB clause 15.1 or any extended period to which we may agree and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal Agreement is prepared and executed this Bid, together with your written acceptance thereof, shall constitute a binding contract between us.
6. We accept the Adjudicator.
7. We understand that you are not bound to accept the lowest or any Bid you may receive and you reserve the right to reject any or all bids or to accept any part of bid without assigning any reasons therefore.

Dated this ..... day of .....20..... in the capacity of ..... duly authorized to sign tenders for and on behalf of.....

Signature : .....

Name : .....

Designation : .....

Address : .....

Witness : 1 Name ..... Signature.....

2 Name ..... Signature.....

**\* The amount inserted here should not include the VAT component**

**\*\* Bid signed by a person other than the authorized person (given in qualification information) shall be considered as non-responsive**

**QUALIFICATION INFORMATION**

*(To be completed by the bidder and submitted with the bid)*

|   |  |
|---|--|
| <b>Business Registration</b>  | Please attach photo copy of Original Documents<br>(as annex -01) |
| <b>VAT Registration Number</b>  | (Attach as Annex 02)   |
| <b>Legal Status</b> (Please attach photo copy of original documents as annex) | (Attach as Annex 03)   |
| <b>Authentication of Signatory</b>  | (Attach original with form of bid & a photo copy as annex -04)   |

**Financial Data**

**As per Latest Audited Financial Statement**

|          |   |  |
|----------|---|--|
| <b>1</b> | <b>Current Assets</b>                           |  |
| <b>2</b> | <b>Current Liabilities</b>                      |  |
| <b>3</b> | <b>Working Capital (1-2)</b>                    |  |
| <b>4</b> | <b>Value of Outstanding work in hand</b>        |  |
| <b>5</b> | <b>Line of Credit **</b>                        |  |
| <b>6</b> | <b>Available Liquid Asset {3 - (0.1) x 4+5}</b> |  |

**\*\* Line of credit if provided shall strictly be as per the form given in Section -9. (Attach as annex 07)**

**Similar Work Experience**

|  |                           |           |
|--|---------------------------|-----------|
| <b>Similar work completed in last 05 years ( Attach LOA, Completion Certificate, documents to confirming similarity of work)</b> | Value.....                | Year..... |
|  | Employer .....            |           |
|  | Completed Date .....      |           |
|  | Description of work ..... |           |
|  | (Attach as annex-08)      |           |

|                                   |  |
|-----------------------------------|--|
| <b>Personnel Data</b>             |  |
| <b><i>Name of Institution</i></b> |  |
| Address                           |  |
| Telephone                         |  |
| Facsimile                         |  |
| Email address                     |  |

Road Development Authority and its authorized representatives are hereby authorized to conduct any inquiries or investigations to verify the statements, documents, and information submitted in this connection and to seek clarification from our banks, any other agency or our clients regarding any financial and technical aspects.

**Signature of the Bidder .....**

**Date .....**

## **SECTION - 5**

# **Bidding Data and Contract Data**

1. Bidding Data
2. Contract Data

## BIDDING DATA

| ITB<br>Clause<br>Reference       | Item   | Data  |
|----------------------------------|--|---|
| <b>A – GENERAL</b>               |  |   |
| 1.1                              | The Employer's Name  | Provincial Director (NWP)<br>Road Development Authority established by the Act<br>No.73 of 1981   |
|                                  | Address  | Provincial Director (NWP),<br>Road Development Authority,<br>Kurunegala.  |
|                                  | The Works consists of  | The work consists <b>Supply &amp; Delivery of 39,516 L Bituminous Emulsion (CSS-1) for North Western Province - Rural Road Development Programme</b>      |
| 1.3                              | The office for collection of bid forms   | Office of the Provincial Director (NWP), Road<br>Development Authority, Puttalam Road , Kurunegala a<br>during office hours from 09:00 Hrs. to 15:00 Hrs. |
|                                  | The non – refundable fee   | <b>Rs. 2,675.00 (With VAT)</b>  |
|                                  | Dead line for issuance of Bid forms  | <b>28.05.2024</b>   |
| 2.1                              | Source of fund   | GOSL  |
| 3.3<br>Add a new<br>sub - Clause | A misrepresentation or omission of facts in order to influence the procurement process shall make the Bid non-responsive and if detected after the award the bidder could be subjected to legal prosecution.   |   |
| 4.3                              | The bidder should complete following information given in section 4; Qualification Information. <ul style="list-style-type: none"> <li>• Business Registration ;</li> <li>• VAT Registration number</li> <li>• Legal Status (Sole proprietor, Partnership, Company etc.)</li> <li>• Total monetary value of similar work performed for each of the last five years;</li> <li>• Any other.</li> </ul> |   |



| ITB Clause Reference          | Item   | Data  |
|-------------------------------|--|---|
| <b>C – PREPARATION OF BID</b> |  |   |
| 9.1                           | Employer’s address for the purpose of clarification        | Provincial Director (NWP),<br>Road Development Authority, Puttalam Road ,<br>Kurunegala Telephone: 037-2056534<br>Facsimile number 037-2228076<br>Email address: pdrdanwp2020@gmail.com   |
| 11.1                          | The language of the bidding document                       | English   |
| ITB 12.1 (h)                  | The Bidder shall submit the following additional documents | <ul style="list-style-type: none"> <li>a) Written confirmation authorizing the signatory of the bid to commit the bidder, in accordance with ITB Clause 18.2</li> <li>b) Documentary evidence in accordance with ITB Clause 26.1 that the materials and related services supplied by the bidder with the country of origin.</li> <li>c) <b>Relevant test reports</b> to prove that the materials were accordance with the specification.</li> <li>d) Standard for workmanship, process, material and equipment as well as references to brand names or catalog numbers specified by the purchaser in the schedule of requirements are intended to be descriptive only and not restrictive. The bidder may offer other standards of quality, brand names and or catalogue numbers, provided that it demonstrates to purchaser’s satisfaction.</li> </ul> |
| 13.3                          | Value Added Tax  | VAT component shall not be included in the rate. The amount written in the Form of Bid shall be without VAT. However VAT component shall be shown separately at the end of the BOQ.   |
| 13.4                          | Price Adjustment   | Not Applicable  |
| 14.1                          | Currency for payment                                       | Sri Lanka Rupees.   |
| 15..1                         | The Bid shall be valid up to                               | <b>27.08.2024</b>   |
| 16.1                          | Submission of bid security                                 | Bid security from a reputed Bank/Firm acceptable to the Employer shall be submitted   |

|      |              |   |
|------|--------------|---|
| 16.2 | Bid Security | <p>Bid security for an amount of <b>Rs110,427.00</b></p> <p><b>Supply &amp; Delivery of 39,516 L Bituminous Emulsion (CSS-1) for North Western Province - Rural Road Development Programme</b></p> <p>The Bid security shall be valid until <b>24.09.2024</b></p> |
|------|--------------|---|

#### **D - SUBMISSION OF BID**

|          |                                 |  |
|----------|---------------------------------|--|
| 19.2 (a) | Address to bid submission       | Provincial Director (NWP),<br>Road Development Authority,<br>Kurumegala.   |
| 19.2 (b) | Name of Contract                | <b>SUPPLY &amp; DELIVERY OF 39,516 L BITUMINOUS EMULSION (CSS-1) FOR NORTH WESTERN PROVINCE - RURAL ROAD DEVELOPMENT PROGRAMME</b> |
|          | Contract No                     | <b>RDA/RRD/NWP/DL/01</b>   |
| 20.1     | deadline for submission of Bids | <b>28.05.2024</b>  |

#### **E – BID OPENING & EVALUATION**

|      |                                 |   |
|------|---------------------------------|---|
| 26.1 | Determination of Responsiveness | <p>a) <b>Compliance with requirements of the Technical Specifications and other terms and conditions set-forth here.</b></p> <p>b) <b>Experience in similar supply</b></p>  |
| 28.1 | Currency for bid evaluation     | For evaluation and comparison of Bids under Sub – Clause 29.2, rates and prices quoted in Foreign currencies by the bidders will be converted to Sri Lanka Rupees using middle exchange rate published by the Central Bank of Sri Lanka, on the date 28 days prior to date of closing of Bids |

#### **F – AWARD OF CONTRACT**

|      |                      |  |
|------|----------------------|--|
| 34.0 | Performance Security | The Standard Form of Performance Security acceptable to the Employer shall be a Bank Guarantee from a reputed Bank operating in Sri Lanka and accepted by the Treasury for issue of Guarantees. The amount of Performance Security is 5% (Five percent) of the Initial Contract Price. The Format of the Performance security shall be strictly in accordance with the specific format given in Standard Forms Section 2. Any bond or security issued by any Insurance Company is not acceptable |
|------|----------------------|--|

|      |                 |  |
|------|-----------------|--|
| 36.0 | The Adjudicator | Proposed by the Employer is a member to be appointed by the Institution of Engineers, Sri Lanka (IESL) Fees and type of reimbursable expenses to be paid to the Adjudicator Shall be on a case to case Basis and shall be shared by the Contractor and the Employer. |
|------|-----------------|--|

## CONTRACT DATA

(Please note that the Clause nos. given hereunder are that of Condition of contract)

| ITB<br>Clause<br>Reference | Item   | Data   |
|----------------------------|--|--|
| 1.1                        | The Employer Name<br><br>Address                   | Provincial Director (NWP)<br>Road Development Authority established by the Act No.73 of 1981<br>Provincial Director (NWP),<br>Road Development Authority,<br>Kurunegala.   |
| 1.1                        | The Engineer                                       | Relevant Chief Engineer, RDA, Kurunegala   |
| 1.1                        | The Works consists of                              | The work consists <b>Supply &amp; Delivery of 39,516 L Bituminous Emulsion (CSS-1) for North Western Province - Rural Road Development Programme.</b>  |
| 1.1                        | The delivery locations                             | RDA Chief Engineer Region, Kurunegala - within NORTH WESTERN PROVINCE (as per the BOQ)   |
| 1.1                        | Date of commencement                               | <b>03</b> Days form the receipt of the Letter of Acceptance  |
| 2.3                        | Other documents that forms part of the Contract.   | None   |
| 8.1                        | Schedule of other contractors                      | None   |
| 27.1                       | Delivery schedule                                  | Based on the requests from the Executive Engineers with the approval of Provincial Directors   |
| 51.0                       | Advance Payment                                    | Delete the clause 51.0 and substitute the following.<br>"No advance payment will be paid"  |
| 52.1                       | Performance Security                               | The Standard Form of Performance Security acceptable to the Employer shall be a Bank Guarantee from a reputed Bank operating in Sri Lanka and accepted by the Treasury for issue of Guarantees. The amount of Performance Security is 5% (Five percent) of the Initial Contract Price. The Format of the Performance security shall be strictly in accordance with the specific format given in Standard Forms Section 2. Any bond or security issued by any Insurance Company is not acceptable |
| 60.1                       | Employer's additional cost required at termination | N/A  |
| 63.4 - 63.7                | Sub-Contracting                                    | Delete sub clause 63.4 - 63.7 and substitute the following.<br>"Sub Contracting will not be allowed"   |

# **SECTION - 6**

## **SPECIFICATIONS**

### **1. Standard Specification**

## STANDARD SPECIFICATION

The 'Standard Specifications for Construction and Maintenance of Roads and Bridges' issued under the authority of the Director General of the Road Development Authority and published by the Institute of Construction Training and Development under publication number ICTAD/SCA/5 second Edition published in June 2009.

### **1802.3 Bituminous Emulsions.**

The bitumen emulsion shall conform to AASHTO M208-01 or ASTM D 2397-98.

#### **(a) Viscosity Test**

The Viscosity Test for bitumen emulsion shall be carried out in accordance with section 22-24 ASTM test designation D 244 -99 or AASHTO T 59-01

#### **(b) Settlement**

The settlement test for bitumen emulsions shall be carried out in accordance with section 29-32 of ASTM test designation D 244-99 or AASHTO T59-01.

#### **(c) Storage Stability**

The storage stability test for bitumen emulsion shall be carried out in accordance with section 56-62 of ASTM test designation D 244-99 or AASHTO T59-01.

#### **(d) Particle Charge.**

The particle charge test for bitumen emulsions shall be carried out in Accordance with section 19-21 of ASTM test designation D244-99 or AASHTO T59-01.

#### **(e) Sieve Test**

The sieve test for bitumen Emulsions shall be carried out in accordance with section 38-41 of ASTM test designation D244 -99 or AASHTO T59-01.

#### **(f) Distillation**

The distillation test for bitumen emulsions shall be carried out in accordance with section 8-10 of ASTM test designation D244-99 or AASHTO T59-01.

#### **(g) Characteristics of Residue.**

The Characteristics of the residue by distillation shall be examined by carrying out tests in accordance with section 63-68 of ASTM test designation D 244-99 or AASHTO T59-01.

**(h)** Coating ability and water Resistance

The coating ability and water resistance test for bitumen emulsion shall be carried out in accordance with section 50-55 of ASTM test designation D244-99 & ASTM D1664 -80 or AASHTO T59-01 & AASHTO T59-01.

**(i)** Not in use.

**(j)** Cement mixing

The cement mixing test for bitumen emulsion shall be carried out in accordance with sections 33-37 of ASTM test designation D244-99 or AASHTO T59-01.

**(K)** Demulsibility

The demulsibility test for bitumen emulsion shall be carried out in accordance with section 25-28 of ASTM test designation D 244-99 or AASHTO T59-01

**SECTION - 7**  
**BILL OF QUANTITIES**



## **SECTION 7 - BILL OF QUANTITIES**

### **PREAMBLE**

1. The Bill of Quantities shall be read in conjunction with all other bidding documents.
2. General directions and descriptions of work or materials given elsewhere in the bidding Documents are not necessarily repeated in the Bills of Quantities. For the full meaning of each Item, reference should be made to the applicable passages in the bidding Documents.
3. The prices and rates entered by the Contractor in the Bill of Quantities shall be deemed to cover the complete and finished supply in the final position as required by the bidding Documents, including, inter alia, all costs and expenses which may be required in and for sampling, testing, providing all necessary assistance to the Engineer and in general all obligations imposed or implied by the contract.
4. Without affecting the generality of the foregoing provisions the prices and rates entered by the contractor in the Bills of Quantities shall also include, inter alia, all costs and expenses involved with or arising from the following:
  - i. Sampling, the transport of samples, testing and the checking of all information given by the Engineer.
  - ii. The supply of manufacturers test certificates.
5. A price or rate shall be entered against each Item in the Bills of Quantities whether quantities are stated or not. Item against which no price or rate is entered shall be deemed to be covered by the other prices or rates entered by the Contractor in the Bill of Quantities. The unit price or rate entered against any Item shall take Precedence over any miscalculation in the total sum against that Item. Where separate items have not been provided in the Bill of Quantities for work shall be deemed to have been included in the other prices and rates.
6. The Quantities given in the Bill of Quantities are estimated only and are given to provide a basis for the tender. No guarantee is given for their accuracy and payments to Contractor will be based on the prices and rates quoted in the bills applied to measured quantities for supply.
7. The quantity for each Item of supply executed by the Contractor in accordance with the Contract shall be measured net and no allowance will be made for waste, bulking, shrinkage decrease of volume due to compaction or the provision of working space.
8. The items in the Bills of Quantities are the general application to the whole of the works at any location on site or any part of the works as indicated in the bid documents or instructed by the Engineer's representative.

**SUPPLY & DELIVERY OF 39,516 L BITUMINOUS EMULSION (CSS-1) FOR  
NORTH WESTERN PROVINCE - RURAL ROAD DEVELOPMENT  
PROGRAMME**

**RDA/RRD/NWP/DL/01**

**SUMMARY OF BILL OF QUANTITY**

| <b>BILL NO</b> | <b>DESCRIPTION</b>   | <b>AMOUNT (Rs.)</b> |
|----------------|--|---------------------|
| 1              | BOQ<br><br>Discount if any –<br><br>.....<br>(in words)<br><br>Sub Total – 01<br><br>Bid Price :<br><br>Allow for VAT 18%<br><br><b>Bid Price with VAT</b> |                     |

Amount in Words

.....  
 .....

Name of Authorized Officer .....

.....

Signature .....

**BILL OF QUANTITIES**

**SUPPLY & DELIVERY OF 39,516 L BITUMINOUS EMULSION (CSS-1) FOR  
NORTH WESTERN PROVINCE - RURAL ROAD DEVELOPMENT  
PROGRAMME**

**RDA/RRD/NWP/DL/01**

| No           | EE Division  | Description   | Unit  | Quantity         | Rate with transport cost-Rs. | Amount - Rs. |
|--------------|--------------|---|-------|------------------|------------------------------|--------------|
| 1            | Kurunegala   | Bituminous Emulsion- <b>CSS - 1</b><br>(Including Transport Cost) | Litre | 11,016.00        |                              |              |
| 2            | Kuliyapitiya |   | Litre | 4,500.00         |                              |              |
| 3            | Puttalam     |   | Litre | 24,000.00        |                              |              |
| <b>TOTAL</b> |              |   |       | <b>39,516.00</b> |                              |              |

Total Amount in words : \_\_\_\_\_

**(without VAT value)**

Contractors Name and Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Witness 1. \_\_\_\_\_

\_\_\_\_\_

Witness 2. \_\_\_\_\_

\_\_\_\_\_

## **SECTION – 9**

# **STANDARD FORMS**

1. Standard Form of Bid Security
2. Bank Letter Granting the Revolving Line of Credit

**FORM OF BID SECURITY**

*[This Guarantee form shall be filled in accordance with the instructions indicated in brackets]*

.....*[insert issuing agency's name, and address of issuing branch or office]*

**Beneficiary :** Provincial Director(NWP), Road Development Authority, Kurunegala.

**Date:** .....*[insert (by issuing agency) date]*

**BID GUARANTEE No.:** .....*[insert (by issuing agency) number]*

We have been informed that .....*[insert (by issuing agency) name of the Bidder]* ( hereinafter called "the Bidder") has submitted to you its bid dated ..... *[insert (by issuing agency) date]* (hereinafter called "the Bid") for the execution of **Supply & Delivery of 39,516 L Bituminous Emulsion (CSS-1) for North Western Province - Rural Road Development Programme under RDA/RRD/NWP/DL/01** Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we .....*[insert name of issuing agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of .....*[insert amount in figures]* .....*[insert amount in words]* upon receipt by us of your first demand in writing accompanied by a written statement stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- (a) has withdrawn its Bid during the period of bid validity specified; or
- (b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter "the ITB") of the IFB or
- (c) having been notified of the acceptance of its Bid by the Employer during the period of bid validity,
  - (i) fails or refuses to execute the Contract Form, if required, or
  - (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire:

- (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or
- (b) if the Bidder is not successful bidder, upon the earlier of the successful bidder furnishing the performance security, otherwise it will remain in force up to .....*(insert the date of bid security validity)*

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

Signature and the Seal of the Guarantor:

Designation: .....

Name of the Organization:.....

Address:.....

Date:.....

Witness:

Name ..... NIC No. .... Signature .....

Name ..... NIC No. .... Signature .....

**Note: Any bid security which has deviated from this Bid Security format shall be considered as non-responsive.**

**FORM FROM THE BANK FOR GRANTING THE REVOLVING LINE OF CREDIT**

[In Letterhead of the bank]

FROM : .....

TO : Provincial Director (NWP)  
Road Development Authority  
Kurunegala

SUB: Letter from the bank for providing a line of credit in favour of .....  
.....<sup>1</sup> in case of award to them of work for the Contract of Error! Reference source  
not found. under Contract No: **RDA/RRD/NWP/DL/01**

Dear Sir,

We .....<sup>2</sup> bankers of .....<sup>3</sup> hereby agree to grant revolving line of credit for an amount of Sri Lanka Rupees ..... for the purpose of the execution of the Contracts under the Contract of **Supply & Delivery of 39,516 L Bituminous Emulsion (CSS-1) for North Western Province – Rural Road Development Programme** under Contract No **RDA/RRD/NWP/DL/01** This revolving line of credit will be maintained until the works are taken over by the RDA.

**Signature and the Seal of the Bank:**

Name.....  
Designation .....  
Name of the Organization .....  
Date: .....

Witness:

Name ..... NIC No ..... Signature .....

Name ..... NIC No .....Signature .....

<sup>1</sup> Name of Beneficiary / Bidder

<sup>2</sup> Name of Bank

<sup>3</sup> Name of Beneficiary / Bidder

Note - Does not provide it strictly according to given Form shall be treated as non-responsive Revolving Line of Credit

