



DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA

MINISTRY OF HIGHWAYS

ROAD DEVELOPMENT AUTHORITY



BIDDING DOCUMENT

FOR

CLEANING OF INNER RING ROAD

**(Parliament Road – Polduwa Junction- Parliament Gate No: 01 & 02 –
Palam Thuna Junction- Koswatta Junction)**

CONTRACT NO. RDA/MM/WP/GOSL/2024/02

BID SUBMITTED BY

.....
[Name of the Bidder]

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This Bidding Document has two parts, namely, Volume 1 and Volume 2.

The bidders are expected to buy the following Standard Bidding Document from the Institute for Construction Training and Development (ICTAD): -

STANDARD BIDDING DOCUMENT
PROCUREMENT OF WORKS
SECOND EDITION – JANUARY 2007 with **addendum issued in October 2009 by ICTAD**
ICTAD PUBLICATION NO. – ICTAD/SBD/01

This Bidding Document shall be read in conjunction with the above Standard Bidding Document.

The Address of CIDA is

Construction Industry Development Authority
'Savsiripaya'123, Wijerama Mawatha,
Colombo-07

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VOLUME-1

VOLUME 1

Section 1 Instructions to Bidders

Section 2 Standard Forms (Contract)

Section 3 Conditions of Contract

Section-1

Instruction to Bidders

The text of this 'Instructions to Bidders' is found in the 'Standard Bidding Document Procurement of Works' ICTAD Publication No. ICTAD/SBD/01 – Second Edition – January 2007 with Addendum issued in October 2009 by ICTAD

This publication is copyright and bidders, if they do not already possess a copy, may obtain it from:
Institute for Construction Training and Development
'Savsiripaya'
123, Wijerama Mawatha
Colombo-07

This has to be read in conjunction with Addendum of SBD/01 issued in October 2009 by ICTAD and Section – 5 –'Bidding Data and Contract Data' of this Bidding Document. Wherever the Clauses of the Section -1 – 'Instruction to Bidders' have to be modified and/or supplemented, it is done through the text in the Section -5 – 'Bidding Data and Contract Data'.

Section-2

Standard Forms (Contract)

- Letter of Acceptance
- Performance Guarantee
- Form of Agreement
- Advance Payment Security
- Retention Money Guarantee

FORM OF LETTER OF ACCEPTANCE

_____ [Date]

[Contractor's Name & Address]

This is to notify you that your bid dated for the construction and remedying the defects of the “**Cleaning of Inner Ring Road (Parliament Road –Polduwa junction- Parliament Gate No:01 & 02 – Palam Thuna Junction – Koswatta Junction)** Contract No: **RDA/MM/WP/GOSL/2024/02** for the Contract Price of Rupees as corrected in accordance with Instruction to Bidders is hereby accepted.

You are hereby instructed to proceed with the execution of the said Works in accordance with the Contract Documents.

The Start Date shall be

The amount of Performance Security is.....

The Performance Security shall be submitted on or before

Provincial Director (Western),
Road Development Authority

FORM OF PERFORMANCE SECURITY
(Unconditional)

.....
[Issuing Agency's Name, and Address of Issuing Branch or Office]

Beneficiary: Director General, Road Development Authority (hereinafter called and referred to as "the Employer" 1st Floor,"Maganeguma Mahamedura" , Denzil Kobbekaduwa Mawatha, Pelawatta ,Battaramulla.

Date:

PERFORMANCE GUARANTEE No.:

We have been informed that *[Name of Contractor]*
(hereinafter called, "the Contractor") has entered into " **Cleaning of Inner Ring Road (Parliament Road -Polduwa junction- Parliament Gate No:01 & 02 - Palam Thuna Junction - Koswatta Junction)** Contract No: **RDA/MM/WP/GOSL/2024/02** dated with you, for the "(hereinafter called "the Contract").

Furthermore, we understand that, according to the Conditions of the Contract, a performance guarantee is required.

At the request of the Contractor, we *[name of Agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of*[amount in figures]* (.....) *[amount in words]*, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than the day of202.. *[28 days beyond the expiry of the Defects Notification Period]* and any demand for payment under it must be received by us at this office on or before that date.

.....
Name, Signature and the Seal of the Agency:

Name of the Organization

Designation

Date:

Witness:

Name NIC NoSignature

Name NIC NoSignature

FORM OF AGREEMENT

This Agreement made on the [day] of. [Month] 2024 ., between the Road Development Authority established by the Road Development Authority Act No. 73 of 1981, situated at "Maganeguma Mahamedura", No. 216, Denzil Kobbakaduwa MW, Battaramulla" (hereinafter called and referred to as " the Employer"), of the one part, and.....[name and address of Contractor])(hereinafter called and referred to as "the Contractor"), of the other part:

Whereas the Employer desires that the Contractor executes the, " **Cleaning of Inner Ring Road (Parliament Road –Polduwa junction- Parliament Gate No:01 & 02 – Palam Thuna Junction – Koswatta Junction)** contract No. **RDA/MM/WP/GOSL/2024/02** (hereinafter called and referred to as "the Works") and the Employer has accepted the Bid by the Contractor for the execution and completion of such Works and remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to, and they shall be deemed to form and be read and construed as part of this Agreement.
2. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein in conformity in all respects with the provisions of the Contract.
3. The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

In Witness whereof the parties hereto have caused this Agreement to be executed on the day and year aforementioned in accordance with laws of Sri Lanka.

.....

Name

Authorized Signatory of Contractor

Common Seal

In the presence of Witness:

.....

Name

NIC No.

Address

.....

Provincial Director (Western),
Road Development Authority

In the presence of Witness:

.....

Name.....

NIC No.

Address.....

FORM OF ADVANCE PAYMENT SECURITY

.....
[Name and address of Agency, and Address of Issuing Branch or Office]

Beneficiary: Director General, Road Development Authority (hereinafter called and referred to as "the Employer") 1st.Floor,"Maganeguma Mahamedura", Denzil Kobbekaduwa Mawatha, Battaramulla.

Date:

ADVANCE PAYMENT GUARANTEE No.:.....

We have been informed that [name of Contractor]
(hereinafter called, "the Contractor") has entered into Contract No: **RDA/MM/WP/GOSL/2024/02** dated2023, with you, for the " **Cleaning of Inner Ring Road (Parliament Road –Polduwa junction- Parliament Gate No:01 & 02 – Palam Thuna Junction – Koswatta Junction)** (hereinafter called, "the Contractor")

Furthermore, we understand that, according to the Conditions of the Contract, an advance payment in the sum[amount in figures] (.....) [amount in words] is to be made against an advance payment guarantee.

At the request of the Contractor, we [name of issuing Agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of[amount in figures] (.....) [amount in words], upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation in repayment of the advance payment under the Contract.

The maximum amount of this guarantee shall be progressively reduced by the amount of the advance payment repaid by the Contractor.

This guarantee shall expire on[insert the date, 28 days beyond the Time for Completion]

Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

Name, Signature and the Seal of the Agency:

Designation

Name of the Organization

Date:

Witness:

Name NIC NoSignature

Name NIC NoSignature

FORM OF RETENTION MONEY GUARANTEE

(Issuing Agency's Name and Address of Issuing Branch or Office)

Beneficiary: Director General, Road Development Authority (hereinafter called and referred to as "the Employer") 1st.Floor,"Maganeguma Mahamedura", Denzil Kobbekaduwa Mawatha, Battaramulla.

Date: _____

RETENTION MONEY GUARANTEE No.:_____

We have been informed that _____(name of Contractor) (hereinafter called "the Contractor") had entered into Contract No: **RDA/MM/WP/GOSL/2024/02** dated202__ , with you, for the execution of , " **Cleaning of Inner Ring Road (Parliament Road -Polduwa junction- Parliament Gate No:01 & 02 - Palam Thuna Junction - Koswatta Junction)** (hereinafter called "the Contract")

Furthermore, we understand that, according to the Conditions of Contract, when the works have been taken over and the first half of the Retention Money has been certified for payment, payment of the second half of the Retention Money may be made against a Retention Money guarantee.

At the request of the Contractor, we _____(name of agency) hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of _____ (amount in figures)- _____(amount in words) upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation under the Contract because the Contractor has not attended to the defects in accordance with the Contract.

The guarantee shall expire, at the latest, _____ (insert 28 days after the end of the Defects Notification Period). Consequently, any demand for payment under this guarantee must be received by us at this office on or before that date.

Name, Signature and the Seal of the Agency:

Name of the Organization

Designation

Date:

Witness:

Name NIC NoSignature

Name NIC NoSignature

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VOLUME 1

VOLUME 1

- | | | |
|----------------|----------|---------------------------|
| Section | 1 | Instruction to Bidders |
| Section | 2 | Standard Forms (Contract) |
| Section | 3 | Conditions of Contract |

Section - 1

Instruction to Bidders

INSTRUCTION TO BIDDERS

Cleaning of Inner Ring Road (Parliament Road –Polduwa junction- Parliament Gate No:01 & 02 – Palam Thuna Junction – Koswatta Junction)

SCOPE OF WORK

1. Cleaning , desilting ,inlet, gullies and drains to facilitate the storm water system.

2. Cleaning ,desilting culverts including Lead away upto ROW/ road reservation boundry & removal of debris.

3. Brushing and cleaning road edges & carriageway ,parking bays within the right of way & 50m length of other legs at the junction by Sweeper Machine

- Parliament main gate junction.
- Keannam roundabout & end of the Keannam Bridge (1/1)
- Palam Thuna Junction (Battaramulla – Pannipitiya Road,50M towards Battaramulla junction (to the starting of Ajinco International (pvt) Ltd. Building)and towards Thalawathugoda junction (to the Buddadasa playground main gate.)
- Koswatta Junction (Kotte- Bope Road,50M towards Battaramulla(to the starting of Thalagama Petrol shed) and 50M towards to Thalahena (to the starting Sethsiri Mawatha)

4. Trimming of turf, cleaning and removal of weeds and unnecessary plants in either sides of the road and islands and in between interlocking blocks, Using Grass Cutter for required locations.

5. Cutting and removing of unnecessary and grown branches of trees in either sides of the of road .

- Polduwa Junction to Parliament main Gate
- Parliament main Gate to Keannam Roundabout
- Keannam Roundabout to Palamthuna Junction
- Palamthuna Junction to Koswatta Junction

6. Cleaning Road furniture (Sign Boards , Direction Boards, Bollards, Guide poles & PGR and removing banners.

Chairman, Road Development Authority Procurement Committee, C/o. Director General,, Road Development Authority, 1st Floor, ‘Maganeguma Mahamedura’, No. 216, Denzil Kobbekaduwa Mawatha, Battaramulla, invites sealed bids offers from interested bidders who could deliver the above noted work under the terms and conditions stipulated below. The specification of work generally used by RDA is attached herewith for guidance of the prospective contractors.

1. The contract shall be for a period of 365 days commencing date stipulated in the agreement on monthly basis
2. This contract includes cleaning of gullies and drains, maintaining of those with proper drainage facility, regular brushing and cleaning, trimming of turfs, cleaning and removal of weeds and unnecessary plants, cleaning and brushing of all junctions, cleaning and removing of banners and posters especially on street light posts, signboards, Traffic light posts bollards, feeder pillar boxes and walls of subways .
3. Garbage removal is not included in the works described. However, the removal of refuse & litter is included.
4. This contract includes all labour, tools materials, machinery, mobilization, demobilization, and transport necessary to carry out the above works satisfactorily.
5. Labours engaged by the contractor for the above works shall wear uniforms or aprons in flame orange colour with the name of the company printed with letters of the size not be less than 50mm.
6. An officer shall be designated by the contractor to be contactable during 24 hours of the day through a suitable communication system
7. Any emergency works within the purview of this contract shall be attended to by you promptly.
8. Period of month equals to calendar month.
9. **Failure to do any of the services or works mentioned in this quotation to be performed by the contractor will lead to a deduction of twice the RDA estimate for the work not attended by you from the monthly payment payable to you. The RDA estimate in this regard is final and conclusive.**
10. **If the contractor fails to make reasonable progress with the said work or fails to do the said work satisfactory, RDA may at any time at his discretion cancel this agreement and the Contractor shall not be entitled by reason of such cancellation to claim any damages from the Road Development Authority.**
11. The contractor must submit to the Executive Engineer the monthly bills for the work done during the month classified under the said maintenance works with the certification of relevant Technical Officer. Payments due to the Contractor on such bills shall be made by the Authority not later than thirty days from the date of submission of such bills.
12. Payments shall be made by the Road Development Authority to the Contractor monthly, on bills submitted by him as per Clause 12 hereof and certified by the Engineer for payment for the work executed, after deducting such sums as may be due to the Government or Authority.
14. The Contractor shall be bound to allow officers of the Ministry of Road Development & Highways Road Development Authority who are duly authorized by the secretary to the Ministry of Road Development and Highways , Chairmen or Director General of the Road Development Authority to have access to work sites, inspect his books, check rolls , master roll and any other documents in connection with the said works.

15. The Contractor shall whenever required to do so by the commissioner of labour, supply him with full particulars of the categories of works and workers employed by the contract (including EPF, ETF deductions and contributions) for this work.
16. The term “Laborers” shall mean skilled, Semi or unskilled labor
 - (a) The contractor shall for the performance of its obligations under these presents. Engage works and its cost and expense and the Road Development Authority shall not be liable for payment of salaries ,wages or any other statutory payment to such works
 - (b) Road Development Authority shall not be liable to make any payment in respect of such works except the contractual value under these presents.
17. The word ‘Engineer” shall mean the Chief Engineer/ Executive Engineer duly authorized by Road Development Authority.
18. The successful contractor shall submit a performance bond as per the specimen for the value of 5% of the award from the bank in Sri Lanka acceptable to RDA and valid till expiry of the contract period.
19. transporting arrangement shall be made with the safeguarding the environment under the covered perverting spreading on the road shall abide by all the law ,rules and regulations in force governing pollution and environment protection that are applicable in the area where the road situated
20. RDA reserves the right for terminating the contract that does not comply with the deliveries in the contract.
21. In case of not performing for a longer period, RDA reserves the right for contract annulment and makes alternate arrangements for the contract.
22. RDA will not make any payment to the Contractor’s labourers and the rates shall include such cost.
23. The bid shall be accompanied with the security of **Rs.173,710.00** for validity period 105 calendar days from the closing bids. **(i.e.20/06/2024)**The format shall be strictly in accordance with the attached the documents and made in favor of Director General, RDA
24. The rates quoted by the contractor for above work on monthly basis shall be valid for the Period of Two years and price escalation will not be paid for the above period.
25. **Quotations submitted shall include the rates and the following details in the attached format.**
 - a. ICTAD registration particulars or business registration with documentary proof
 - b. VAT registration number if applicable.
 - c. Legal status of the bidder (sole proprietor, Partnership, Company etc.)
 - d. Authentication for signatory (written Power of Attorney)
 - e. Telephone and Facsimile Numbers
 - f. Immediate contact number and the Officer
 - g. Similar (Road maintenance related)experience, Annual average Turnover,and Liquid assets Available Should be (As per Cl.4.4)**
 - h. Three years Audited reports.**
 - i. Outstanding works (Given with affidavit)**

FORM OF LETTER OF ACCEPTANCE

_____ [Date]

[Contractor's Name & Address]

This is to notify you that your bid dated for the construction and remedying the defects of the “**Cleaning of Inner Ring Road (Parliament Road- Polduwa Junction- Parliament Gate No:01 &02 – Palam Thuna Junction- Koswatta junction)** under Contract No: **RDA/MM/WP/GOSL/2024/02** for the Contract Price of Rupees as corrected in accordance with Instruction to Bidders is hereby accepted.

You are hereby instructed to proceed with the execution of the said Works in accordance with the Contract Documents.

The Start Date shall be

The amount of Performance Security is.....

The Performance Security shall be submitted on or before

Provincial Director (Western),
Road Development Authority

FORM OF PERFORMANCE SECURITY
(Unconditional)

.....
[Issuing Agency's Name, and Address of Issuing Branch or Office]

Beneficiary: Director General, Road Development Authority (hereinafter called and referred to as "the Employer")

Date:

PERFORMANCE GUARANTEE No.:

We have been informed that *[Name of Contractor]*
(hereinafter called, "the Contractor") has entered into Contract No **RDA/MM/WP/GOSL/2024/02** dated with you, for the "Cleaning of Inner Ring Road (Parliament Road- Polduwa Junction- Parliament Gate No:01 &02 – Palam Thuna Junction- Koswatta Junction) (hereinafter called "the Contract").

Furthermore, we understand that, according to the Conditions of the Contract, a performance guarantee is required.

At the request of the Contractor, we *[name of Agency]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of*[amount in figures]* (.....) *[amount in words]*, upon receipt by us of your first demand in writing accompanied by a written statement stating that the Contractor is in breach of its obligation(s) under the Contract, without your needing to prove or to show grounds for your demand or the sum specified therein.

This guarantee shall expire, no later than the day of202. *[28 days beyond the expiry of the Defects Notification Period]* and any demand for payment under it must be received by us at this office on or before that date.

Name, Signature and the Seal of the Agency:

Name of the Organization

Designation

Date:

Witness:

Name NIC NoSignature

Name NIC NoSignature

FORM OF AGREEMENT

This Agreement made on the [day] of. [Month] 2024, between the Road Development Authority established by the Road Development Authority Act No. 73 of 1981, situated at "Maganeguma Mahamedura' Battaramulla, (hereinafter called and referred to as " the Employer"), of the one part, and.....[name and address of Contractor])(hereinafter called and referred to as "the Contractor"), of the other part:

Whereas the Employer desires that the Contractor executes "Cleaning of Inner Ring Road (Parliament Road- Polduwa Junction- Parliament Gate No:01 &02 – Palam Thuna Junction- Koswatta Junction) under Contract No: **RDA/MM/WP/GOSL/2024/02** (hereinafter called and referred to as "the Works") and the Employer has accepted the Bid by the Contractor for the execution and completion of such Works and remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to, and they shall be deemed to form and be read and construed as part of this Agreement.
2. In consideration of the payments to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein in conformity in all respects with the provisions of the Contract.
3. The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.

In Witness whereof the parties hereto have caused this Agreement to be executed on the day and year aforementioned in accordance with laws of Sri Lanka.

.....

Name:

On behalf of the Contractor
Common Seal

In the presence of Witness:

.....

Name

NIC No.

Address

.....

.....

.....

Provincial Director (Western)
Road Development Authority

On behalf of the Employer
Common Seal

In the presence of Witness:

.....

Name

Address

.....

.....

.....

Section - 3

Conditions of Contract

The text of this 'Conditions of Contract' is found in the 'Standard Bidding Document Procurement of Works' ICTAD Publication No. ICTAD/SBD/01 – Second Edition – January 2007 with Addendum issued in October 2009. This publication is copyright and bidders, if they do not already possess a copy, may obtain it from:

Construction Industry Development Authority,
'Savsiripaya'
123, Wijerama Mawatha
Colombo-07

This has to be read in conjunction with Addendum of SBD/01 issued in October 2009 by ICTAD and Section – 5 – 'Bidding Data and Contract Data' of this Bidding Document. Wherever the Clauses of the Section -3 – 'Conditions of Contract Bidders' have to be modified and/or supplemented, it is done through the text in the Section -5 – 'Bidding Data and Contract Data'.

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VOLUME - 2

VOLUME 2

- Invitation For Bids
- Section 4 Form of Bid and Qualification Information
- Section 5 Bidding Data and Contract Data
- Section 6 Specifications
- Section 7 Bill of Quantities
- Section Standard Bid Forms



GOVERNMENT OF THE DEMOCRATIC SOCIALIST REPUBLIC OF SRI LANKA

Ministry of Transport & Highways

ROAD DEVELOPMENT AUTHORITY

INVITATION FOR BIDS (IFB)

The Chairman, Director's procurement committee, on behalf of the Road Development Authority invites Sealed bids from eligible and qualified bidders for the following projects.

Contract No:	Contract Name	Eng. Estimate(Excluding contingencies) Mn	Eligibility	Bid Security(Rs)	Contract period
RDA/MM/WP/GOSL/2024/02	Cleanning of inner ring road(Polduwa Junction -Parliament Gate 1 & 2 -Palam Tuna Junction - Koswatta Junction)-3.89Km	11.58	CIDA C-6 or above in highway or Business registration in relevent field	173,710.00	365 days

1. Bidding will be conducted through National Competitive Bidding Procedure. If the Total Cost Estimate of the procurements are below 50mn, Regional Preference according to table and CIDA grade preference shall be apply as stipulated in Public finance Circular No:04/2016(11) and 5% preference will be given to state owned Enterprises at the financial evaluation as Public finance circular No: 03/2020(1).

2.To be eligible for contract award, the successful bidders shall not have been blacklisted and shall be currently registered with the Highways specialty at Construction Industry Development Authority (CIDA) as given in the above table or Business registration in the relevant field..

3. interested bidders may obtain further information from the following offices and refer the bidding document via www.rda.gov.lk from **15.02-2024**.

(a) Director (MM), Road Development Authority, 6th Floor, 'Maganeguma Mahamedura', No. 216, Denzil Kobbekaduwa Mawatha, Battaramulla, Tel: 011-2882196; Fax: 011-2882195

(b) Provincial Director (Western Province), Road Development Authority, Colombo. Tel: 011-2887358, Fax-011-28875624, 011-2887623

5.The Pre-Bid meeting will be arranged for, on **29/02/2024 at 10.00 a.m.** at the Relevant Provincial Director's Office via zoom.

6. As per the public contract act No:3 of 1987, the bidders **of the tender shall be registered in the Department of registration of Companies.**

7. A complete set of Bidding Document in English Language shall be purchase by the interested bidders via email from written application and valid cash deposit slip of non – refundable tender fee (contact number and name of the contractor should be indicated on the cash deposit slip) to Director (Maintenance Management) , RDA **via email from 15.02.2024 until 06.03.2024 during 09.00 hrs to 15.00 hrs for each contract.**

The email address is mmtenders123@gmail.com

Non – refundable tender fee **as mention in above table** for each bidding document can be paid by depositing cash to the following bank account.

Account Name : **Director General – RDA**
Account Number : **0000001943**
Bank Name : **Bank of Ceylon – Corporate Branch**

Original / valid cash deposit slips should be submitted with the Bids at the submission of bids and it will be checked. The bids without the original / valid cash deposit slip will be rejected.

8. Bid shall be valid up to **77** calendar days from the date closing of the Bid. Each bid shall be accompanied by a Bid Security as per given in the bidding Document for an amount indicated in the above table. Bid security shall be valid up to **20/06/2024**. Any Bid not accompanied by a valid Bid security will be rejected.

9. Bid, with original pay order, shall be delivered in duplicate to the Chairman, procurement committee, Road Development Authority, 6th Floor, Maganeguma Mahamedura', No. 216, Denzil Kobbekaduwa Mawatha, Battaramulla on or before **14.00 hrs. on 07/03/2024**. Late bids will be rejected. Bids will be opened soon after closing.

**Chairman,
Director General's Procurement Committee,
Road Development Authority
1st Floor, 'Maganeguma Mahamedura',
Denzil Kobbekaduwa Mawatha, Battaramulla.**

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FORM OF BID

**“Cleaning of Inner Ring Road (Parliament Road- Polduwa Junction- Parliament Gate No:01 &02 – Palam Thuna Junction- Koswatta Junction)
UNDER CONTRACT NO: RDA/MM/WP/GOSL/2024/02**

To: Director General,
Road Development Authority,

Gentlemen,

1. Having examined the Standard Bidding Document-Procurement of Works (ICTAD/SBD/01-Second Edition January 2007 with Addendum of SBD/01 issued in October 2009 by ICTAD) along with the Bidding Data, Contract Data, Specifications, Drawings and Bill of Quantities and addenda Nos..... for the execution of the above-named Works, we the undersigned, offer to execute and complete such Works and remedy any defect therein in conformity with the aforesaid Conditions of Contract, Specifications, Drawings, Bill of Quantities and addenda Nos..... for the sum of Sri Lankan Rupees*
.....
..... (SL Rs*.....) or such other sums as may be ascertained in accordance with the said Conditions.
2. We acknowledge that the Contract Data forms part of our Bid.
3. We undertake, if our Bid is accepted, to commence the Works as stipulated in the Contract Data, and to complete the whole of the Works comprised in the Contract within the time stated in the Contract Data.
4. We agree to abide by this Bid for the period of 77 **days** from the time of closing of the Bids or any extended period to which we may agree and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
5. Unless and until a formal Agreement is prepared and executed, this Bid together with your written acceptance thereof shall constitute a binding contract between us.
6. We understand that you are not bound to accept the lowest or any Bid you may receive.

Dated this day of2024 in the capacity ofduly authorized to sign tenders for and on behalf of

Name : (IN BLOCK CAPITALS)

Signature :

Designation :

Address :

Witness : 1.Name..... Signature

2.Name Signature

***The amount inserted here should not include the VAT component.**

Financial Data

As per Latest Audited Financial Statement (Attach Latest Audited Financial Statements)

1	Current Assets	
2	Current Liabilities	
3	Working Capital (1-2)	
4	Value of Outstanding work in hand	
5	Line of Credit **	
*6	Available Liquid Asset {3 - (0.1) x 4+5}	

* This amount shall be not less than the amount given in clause 4.4 of ITB

** Line of credit if provided shall strictly be as per the form given in Section -9. (Attach as annex 07)

Section - 5

Bidding Data and Contract Data

BIDDING DATA

Clause 1, Scope of Bid

Clause 1.1

- a) Employer is the Road Development Authority established by the Act No.73 of 1981.
- b) Address of the Employer is: *Director General,
Road Development Authority, 1st Floor, “Maganeguma Mahamedura”216, Denzil Kobbekaduwa Mawatha, Battaramulla, Telephone: 0112882196, Fax: 0112882195*

The Site is located on Inner Ring Road (Parliament Road- Polduwa Junction- Parliament Gate No:01 &02 – Palam Thuna Junction- Koswatta Junction)

Clause 1.2

Time for completion is 365 days from the Start Date:

Clause 1.3

- a) The Bidding Documents shall be purchase by the interested bidders via email from written application and valid cash deposit slip of non refundable tender fee (contact number and name of the contractor should be indicated on the cash deposit slip.) to the Director Maintenance Management), RDA via email **from 15/02/2024 until 06/03/2024** during 09.00 hrs to 15.00 hrs for each contract.
- b) For further infomations:
Provincial Director (WP), Road Development Authority, Colombo
Tel: 011 -2887358 , 011 -2887624
OR
Director (Maintenance Management), RDA, 6th Floor, “Maganeguma Mahamedura”,
216, Denzil Kobbekaduwa Mawatha, Battaramulla.
Tel : 011 – 2882196, Fax: 011-2882195
- c) The non-refundable tender fee is Rs 3,500.00 excluding VAT.

Clause 2, Source of Funds

Clause 2.1

Funded by Government of Sri Lanka (GOSL)

Clause 3, Ethics, Fraud and Corruption

Add a new sub-Clause 3.3

Clause 3.3

A misrepresentation or omission of facts in order to influence the procurement process shall make the Bid non-responsive and if detected after the award the bidder could be subjected to legal prosecution.

Clause 4, Qualification of the Bidder

Clause 4.2

Clause 4.3 Bidder shall provide in:

- Business registration/ICTAD Registration particulars
Registration number
Specialty & Grade

Expiry Date

- VAT registration number.
- Legal status of the bidder (sole proprietor, Partnership, Company etc.)
- Authentication for signatory (written Power of Attorney)
- **Audited Financial Statement for latest Three years**
- **Evidence of adequacy of working capital for this contract (liquid assets & other)**
- **Experience in a work of similar nature and size in the last three years**
- **Work in hand and expected completion date**
- **Qualification and experience of key site management and technical personnel proposed for the Contract**
- **Major items of construction equipment proposed to carry out the Contract**
- Authority to seek references from the bidder's bankers;
- **Total monetary Value of construction work performed for each of the last three years.**

Clause 4.4

- Average annual volume of construction work performed during the last three years shall be at least **19.63 million**
- The bidder should have, during the last three years, completed the execution of at least one similar project, the value of which should be at least **Rs. 9.16 million**,
- Liquid Assets and / or credit facilities required

Minimum Liquid Assets available shall be **Rs. 3.27 million**

Minimum Liquid Assets Available is calculated as follows:

$$X = (A - L) - 0.1 W + C \quad \text{where;}$$

X = Minimum Liquid Assets available

A = Current Assets as given in the latest audited financial statements

L = Current Liabilities as given in the latest audited financial statements

W = Outstanding contractual commitments as supported by an affidavit as per Form given in Section 9

C = A project specific revolving line of credit given by a bank used by Form given in Section 9

Any Bidder who does not have the minimum liquid assets calculated on the above basis, required under Clause 4.4 shall be treated as non responsive.

Any bid which has to be supported by a project specific revolving line of credit, to meet the requirement of the Clause 4.4 but does not provide it strictly according to Form given in Section 9 shall be treated as non responsive.

The bidder shall submit an affidavit that he has declared all his other contractual commitments – specimen form attached in Section 9. But does not provide all current contract commitment shall be treated as non responsive according to the clause 3.3 of ITB

C. PREPARATION OF BID

Clause 9.1 Employer's address for the purpose of clarification is:

Provincial Director (WP),
Road Development Authority,
Colombo
T: 011 -2887358 , 011 -2887624, Fax: 011 -2887623

Clause 11.1 The language of the Bid shall be English.

Clause 13.3

VAT component shall not be included in the rates. The amount written in the Form of Bid shall be without VAT. However VAT component shall be shown separately at the end of the BOQ.

Clause 13.4

The Contract is not subjected to price adjustment in accordance with Clause 47 of the Conditions of Contract

Clause 15.1

The bid shall be valid for 77 **Calendar days** from the time of closing of the Bids.

Clause 16.1

Bid shall include a Bid Security using the form included in Section 9.

Clause 16.2

Bid Security shall be:

- For an amount of Rs. **173,710.00**
- Valid until **28 Calendar** days beyond the validity of the Bid. i.e. **20/06/2024**.
- Issued by an agency acceptable to the Employer using the form for bid security (unconditional guarantee) included in Section 9 – Standard Forms.
- Any bond or security issued by ABC Insurance Company Limited is not acceptable.

Clause 17.0

Pre-bid meeting will be held at the office of the Provincial Director (WP), Road Development Authority, Colombo, at **10.00 a.m. on 29/02/2024** via zoom.

D: SUBMISSION OF BID

Clause 19.2 (a)

The Employer's Address for the purpose of bid submission is -
***Chairman, Director's Procurement Committee
Maintenance Management Division,
Road Development Authority,
6th Floor, "Maganeguma Mahamedura",
216, Denzil Kobbekaduwa Mawatha,
Battaramulla***

Clause 19.2 (b)

The name of the Contract is **"Cleaning of Inner Ring Road (Parliament Road- Polduwa Junction- Parliament Gate No:01 &02 – Palam Thuna Junction- Koswatta Junction)**
CONTRACT NO: RDA/MM/WP/GOSL/2024/02

Clause 20.1

The deadline for submission of bids shall be **2.00 p.m. on 06/03/2024.**

Clause 34.1

The Standard Form of Performance Security acceptable to the Employer shall be a Bank Guarantee from a reputed Bank operating in Sri Lanka and accepted by the Treasury for issue of Guarantees. The amount of Performance Security is 5% (Five percent) of the Initial Contract Price. The Format of the Performance security shall be strictly in accordance with the specific format given in Standard Forms Section 2. Any bond or security issued by ABC Insurance Company Limited is not acceptable

Clause 36

The Adjudicator proposed by the Employer is a member to be appointed by the Institution of Engineers, Sri Lanka (IESL)

Fees and types of reimbursable expenses to be paid to the Adjudicator shall be on a case-to-case basis and shall be shared equally by the Contractor and the Employer.

CONTRACT DATA

- 1.1 The Employer is the Road Development Authority established by the Act No 73 of 1981.
Address: Road Development Authority, “Maganeguma Mahamedura”, 216, Denzil Kobbekaduwa Mawatha, Battaramulla.

Name of Representative of the Employer is Chief Engineer, Road Development Authority, Colombo.

- 1.2 The Engineer for the Contract is Chief Engineer, RDA, Colombo
Address: Chief Engineer’s Office, Road Development Authority, Udumulla, Battaramulla.

Engineer’s Representative: Appointed by Director General

- 1.3 The work consists of

1. Cleanning , desilting ,inlet, gullies and drains to facilitate the storm water system.
2. Cleanning ,desilting culverts including Lead away upto ROW/ road reservation boundry & removal of debris.
- 3.Brushing and cleaning road edges & carriageway ,parking bays within the right of way & 50m length of other legs at the junction by Sweeper Machine
 - Parliament main gate junction.
 - Keannam roundabout & end of the Keannam Bridge (1/1)
 - Palam Thuna Junction (Battaramulla – Pannipitiya Road,50M towards Battaramulla junction (to the startingof Ajinco International (pvt0 Ltd. Building)and towards Thalawathugoda junction (to the Buddadasa playgroud maingate.)
 - Koswatta Junction (Kotte- Bope Road,50M towards Battaramulla(to the starting of Thalangama Petrol shed) and 50M towards to Thaladena (to the starting Sethsiri Mawatha)
4. Trimming of turf, cleaning and removal of weeds and unnecessary plants in either sides of the road and islands and in between interlocking blocks, Using Grass Cutter for required locations.
5. Cutting and removing of unnecessary and grown branches of trees in either sides of the of road .
 - Polduwa Junction to Parliament main Gate
 - Parliament main Gate to Keannam Roundabout
 - Keannam Roundabout to Palamthuna Junction
 - Palamthuna Junction to Koswatta Junction
6. Cleaning Road furniture (Sign Boards , Direction Boards, Bollards, Guide poles & PGR and removing banners.

The Start Date shall be 14 calendar days from the receipt of the Letter of Acceptance.

8.1 Schedule of other Contractors: Public Utility Agencies, Sole Proprietors, Private Companies.

12.1 The minimum insurance covers shall be:
The minimum cover for personal injury or death,

- For the Contractor's workmen is Rs. 400,000/= per event
- Contractor's employees other than workmen is Rs. 550,000/= per event
- For third party and employees of the Employer and other persons engaged by the Employer is Rs. 550,000/= per event

For all the above the number of occurrence shall unlimited.

The insurance cover shall be valid from the Start Date to the end of the Defects Liability Period.

14.1 Information from the Site investigation, if so applicable and available, is shown on the Drawings.

17.1 The Intended Completion Date for the whole of Works shall be 24 months from the Start Date.

Contractor shall work only during normal working days unless otherwise agreed with the Engineer or in unusual circumstances where the safety of the public or work is in jeopardy. Holidays declared by the RDA shall be treated as non-working days.

47.1 Price Adjustment

The contract is not subjected to price adjustment

48.1 The retention from each payment shall be 10% percent of the certified work done.

The limit of retention shall be 5 % of the Initial Contract Price.

52.1 The Performance Security shall be 5% percent of the Initial Contract Price and shall be issued by a Bank acceptable to the Employer.

Section - 6

Specifications

**Standard Specification
Particular Specification**

Standard Specifications

The Standard Specifications comprise 'Standard Specifications for Construction and Maintenance of Roads and Bridges' issued under the authority of the Director General of the Road Development Authority and published by the Institute of Construction Training and Development.

The ICTAD Publication No. of this publication is SCA/5. Second Edition Published in June 2009

Bidders who are not in possession of this publication can purchase it from the ICTAD.

Particular Specifications

These Particular Specifications should be read in conjunction with the Standard Specifications for Construction and Maintenance of Roads and Bridges, ICTAD Publication No SCA/5, which are applicable in all cases not covered herein.

The Particular Specifications for some sections of the works are comprehensive and cover the full extent of the works in these sections. In other sections they apply in conjunction with the Standard Specifications. Finally in some sections not covered in the Particular Specifications, the Standard Specifications shall apply in full.

Where there is an ambiguity or discrepancy between the Particular Specifications and the Standard Specifications, the Particular Specifications shall prevail.

SPECIFICATIONS

1301 CLEARING OF DRAINAGE SYSTEM

1301 Clearing and Desilting of Culverts, Drains, Drain Inlets and Gullies.

1301.1 Description

The work shall consist of clearing and desilting culverts, gullies and main drains and longitudinal side drains and transverse drains to facilitate the disposal of storm water.

1301.2 Work requirements

The drains shall be kept free of weeds, debris, silt, and other extraneous matter by clearing and desilting regularly. The traffic sign boards, direction boards etc. shall be kept in a neat condition by regular maintaining.

All drains and drainage structures shall be cleared of any refuse & litter.

All debris and silt from the drains shall be removed from the roadway area into dumping places. Temporary dumping places shall be such that the dumped material shall not be washed back into the drains by action of storm water.

The silt and debris may be temporary dumped on the shoulder and vergers provided they are removed within the same day, or exceptional circumstances, within an extended period specified by the Engineer. No extra payment shall be made if this debris etc., get washed back due to rain, and re-clearing becomes necessary.

1301.3 Measurement & payment

Unless otherwise specified measurement for Clearing of drainage system shall be as mentioned in the document.

The payment shall include the costs of all operations, labour, material, plant and transport of debris.

1202 GENERAL UP-KEEP OF CARRIAGEWAY AND FOOTWALK

Cleaning and Brushing of Road edges, carriage way and parking bays, side walk, road pavement and subway within the right of way of Roads

1202.1 Description of Work

This work shall consist of maintaining Road edges, parking bays, sidewalks and, road pavement etc. in a neat condition by regular clearing and brushing.

1202.2 Work Requirements

All sand, dust, spoiled materials, debris, soil, scattered rubbish and refuse and litter collected within the full width of right of way (specially near Road edges and parking bays) shall be cleaned, brushed and swept regularly at least once a day.

Public areas of subways shall be kept clean by sweeping, brushing and washing.

All brushed and cleared materials shall be removed from the roadway area into dumping places. Temporary dumping places shall be such that the dumped material shall not be washed back into the drains by action of storm water.

The brushed and cleared materials may be temporary dumped on suitable approved locations provided they are removed within the same day, or exceptional circumstances, within an extended period specified by the Engineer. No extra payment shall be made if this debris etc., get washed back due to rain, and re-clearing becomes necessary.

1301.1 Measurement & payment

Unless otherwise specified measurement for Clearing and Brushing of Road edges and parking bays, side walk, road pavement etc.. as mentioned in the document.

The payment shall include the costs of all operations, labour, material, plant and transport of materials, debris and rubbish.

1203 GENERAL UP-KEEP OF CARRIAGEWAY AND FOOTWALK

Trimming of turf and clearing and removal of weeds and unnecessary plants in between interlocking blocks, cutting and removing of grown branches of trees either side of the road and islands

1203.1 Description of Work

This work shall consist of maintaining shoulders, sidewalks, Rounder bouts, Center islands, lawns, center median, flyover and service roads by trimming, weeding and clearing.

1203.2 Work requirements

The full width of the right of way including drains shall be cleared of weeds and shrub jungle including trees and obstructing branches, all grassed areas on vergers, Center Island, sidewalks and embankments shall be trimmed and mowed as directed.

All disposals and weeds shall be removed from the roadway area into dumping places. Temporary dumping places shall be such that the dumped material shall not be washed back into the drains by action of storm water.

The disposals and weeds may be temporary dumped on suitable approved locations provided they shall be removed within the same day, or exceptional circumstances, within an extended period specified by the Engineer. No extra payment shall be made if this debris etc., get washed back due to rain, and re-clearing becomes necessary.

1301.1 Measurement & payment

Unless otherwise specified measurement for Trimming of turf and clearing and removal of weeds and unnecessary plants shall be as mentioned in the document.

The payment shall include the costs of all operations, labour, material, plant and transport of materials, debris and rubbish.

1204 GENERAL UP-KEEP OF JUNCTIONS AND ACCESS ROAD

Clearing and Brushing of junctions, and access roads within the right of way of Road

1204.1 Description of Work

This work shall consist of maintaining junctions and access roads in a neat condition by regular clearing and brushing.

1204.2 Work Requirements

All sand, dust, spoiled materials, debris, soil, scattered rubbish and refuse and litter collected within the full width of right of way (specially near turning circle and stop line of accesses) shall be cleaned, brushed and swept regularly at least once a day.

All brushed and cleared materials shall be removed from the roadway area into dumping places. Temporary dumping places shall be such that the dumped material shall not be washed back into the drains by action of storm water.

The brushed and cleared materials may be temporary dumped on suitable approved locations provided they are removed within the same day, or exceptional circumstances, within an extended period specified by the Engineer. No extra payment shall be made if this debris etc., get washed back due to rain, and re-clearing becomes necessary.

1301.1 Measurement & payment

Unless otherwise specified measurement for Clearing and Brushing of junctions, and access roads within the right of way of Baseline Road shall be as mentioned in the document

The payment shall include the costs of all operations, labour, material, plant and transport of materials, debris and rubbish.

1205 CLEANING ROAD FURNITURE INCLUDING SIGN BOARDS, DIRECTION BOARDS, BOLLARDS, GUIDE POLES, PGR & REMOVAL OF BANNERS, POSTERS, PENNONS AND ETC.

1205.1 Description of Work

This work shall consist of keeping the road clear of visibility by removing banners, posters, pennons and cleaning road furniture including sign boards, direction boards, bollards, guide poles, PGR. within the right way of the road.

1205.2 Work Requirements

All banners, posters, pennons etc. within the right way of the road shall be removed specially on the street light posts, signboards, traffic light posts and bollards, feeder pillar boxes, walls of the subway and walls, columns and the uprights of the flyover.

All banners, posters, pennons etc shall be removed before 8.00 am in the morning every day and collected and stored in a safe place.

Removed materials shall not be handed over or returned to anybody unless otherwise specified by the engineer.

When removing hanging posters or banners, all connected items (ropes, binding agents) shall be removed.

1301.1 Measurement & payment

Unless otherwise specified measurement for removal of banners, posters, pennons and etc. shall be as mentioned in the document.

The payment shall include the costs of all operations, labour, material, plant and transport of materials, debris and rubbish.

1501.3 Work Requirements

(a) Cleaning road Signs, Direction Boards, guide poles and Bollards etc...

The road safety arrangements such as bollards, guide poles, face and back of traffic signs and direction boards shall be washed using clean water, light detergent and cloth. Care shall be taken to avoid scratching the surface of traffic sign and direction board face. After washing the dirt all traces of the detergent shall be removed with a cloth soft bristle brush and rinsed in clean water.

Traffic sign and direction board contaminated with bitumen or oil shall be cleaned using an approved solvent that will not affect the material of the traffic sign and direction board face/or its finish.

DO NOT COPY

Section-7

Bill of Quantities

CONTRACT:CLEANING OF INNER RING ROAD(Paliament Road –Polduwa Junction-Parliament Gate No:1 & 2 – Palam Thuna Junction- Koswatta Junction)

Contract No: **RDA/MM/WP/GOSL/2024/02**

Summary of Bill of Quantity

Bill No.	DESCRIPTION	AMOUNT
1	Bill No:01(For 01 Month Period) Bill No:02 (For 12 Month Period) Sub Total - 01: <i>Discount if any - (in words)</i> Sub Total -02 Allow for Physical Contingencies (10%): A Bid Price : Allow for VAT 18%: Bid Price with VAT	

Amount in words: _____

Name of Authorized Officer: _____

CONTRACT:CLEANING OF INNER RING ROAD(Paliament Road –Polduwa Junction-Parliament Gate No:1 & 2 – Palam Thuna Junction- Koswatta Junction)

Description	QTY./ (Months)	RATE	AMOUNT
Cleaning of Inner Ring Road (Parliament Road- Polduwa Junction- Parliament Gate No:01 and 02-Palam Thuna Junction- Koswatta Junction)	12		
TOTAL AMOUNT			

Item	% out of monthly rate
1.Cleaning,desilting gullies,drain inlets,drains and culverts including leadaway upto ROW/Road reservation boundry to facilitate the storm water system and removal of debris	
2.Brushing and cleaning road edges ,carriageway using sweeper machine and junctions by manually.	
3.Trimming of turf,cleaning and removal of weeds and unnecessary plants in either sides of the road and islands	
4.Cutting and removing of unnecessary and grown branches of trees in either sides of the road and islands	
5.Cleaning road furniture (Sign Boards, Direction Boards,Bollards, Guide Poles,Bus halts and PGR)	

Section - 9

Standard Bid Forms

- * Bid Security**

FORM OF BID SECURITY

[This Guarantee form shall be filled in accordance with the instructions indicated in brackets]

..... [insert issuing agency's name, and address of issuing branch or office]

Beneficiary: Director General, Road Development Authority, 1st Floor, "Maganeguma Mahamedura", Denzil Kobbekaduwa Mawatha, Koswatta, Battaramulla.

Date:[insert (by issuing agency) date]

BID GUARANTEE No.:[insert (by issuing agency) number]

We have been informed thatinsert (by issuing agency) name of the Bidder] (hereinafter called "the Bidder") has submitted to you its bid dated [Insert (by issuing agency) date] (herein after called "the Bid") for the execution of **Cleaning of Inner Ring Road (Parliament Road- Polduwa Junction- Parliament Gate No:01 &02 – Palam Thuna Junction- Koswatta Junction)**

_under Contract No: **RDA/MM/WP/GOSL/2024/02**

Furthermore, we understand that, according to your conditions, Bids must be supported by a Bid Guarantee.

At the request of the Bidder, we[insert name of issuing agency] hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of[insert amount in figures][insert amount in words] upon receipt by us of your first demand in writing accompanied by a written statement stating that Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder:

- i. has withdrawn its Bid during the period of bid validity specified; or
- ii. does not accept the correction of errors in accordance with the Instruction to Bidders (hereinafter "the ITB") of the IFB or
- iii. having been notified of the acceptance of its Bid by the Employer during the period of bid validity,
 - (i) fails or refuses to execute the Contract Form, if required, or
 - (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This Guarantee shall expire:

- (a) if the Bidder is the successful bidder, upon our receipt of copies of the Contract signed by the Bidder and of the Performance Security issued to you by the Bidder; or
- (b) if the Bidder is not successful bidder, upon the earlier of the successful bidder furnishing the performance security, otherwise it will remain in force up to(insert date)

Consequently, any demand for payment under this Guarantee must be received by us at the office on or before that date.

Signature and the Seal of the Guarantor:

Designation

Name of the Organization

Date:

Witness:

Name NIC NoSignature

Name NIC NoSignature

Check List for Bidders

	ITB clause	Yes	Reference
Form of Bid			
Completed?	18		
Signed?	18		
No of addendum issued <u>(taken to form of Bid)</u>			
Bid security			
Addressed to the Employer?	16		
Format as required?	16		
Issuing agency as specified?	16		
Amount as required?	16		
Validity 28 days beyond the validity of bid?	16		
Qualification information			
Copy of ICTAD Registration/Business registration in relevant field	4		
Copy of VAT registration or a letter form Inland Revenue that the Bidder is not VAT registered?	4		
Authentication of for signature (Power of Attorney)?	4		
Similar work completed in last 03 years	4		
Major items of construction equipment proposed	4		
Addendum			
Content of addendum (if any) taken in to account?	10		
Bid package			
All the documents given in ITB clause 12 enclosed in the original and copy?	12		
ITB clause 19 followed before sealing the bid package?	19		